

---

# IT Plan – Agency Submitted

250 STATE LIBRARY

Version: 2009-B-01-00250

Project: Infrastructure

Date: 11/20/2008

Time: 8:25 AM

Page 208 of

563

---

## Agency IT Plan Contact Data

Stuart Harner email address is: sharner@nd.gov

telephone number is: 328-4658

## Review of Agency's IT Architecture

The North Dakota State Library works closely with the Information Technology Division (ITD) in various ways. The State Library complies with the rules, regulations, and policies of ITD in the daily operations of its computers, telecommunications, and technology related activities.

The State Library works with ITD to add public libraries to the STAGENET connectivity system.

It also works with ITD to establish the filtering network for public libraries who must comply with the CIPA law to receive federal funding.

The State Library utilizes ODIN, the Online Dakota Information Network, for its library functions. ODIN does periodic updates to its software (Version 18 is available July 18, 2008), and provides training when this happens. ODIN does all of its own support, utilizing the UND computer center. The State Library has no governance or control over ODIN; it just is a customer.

The State Library subscribes to READS, which provides online software to manage the Talking Book services that the agency provides. READS provides upgraded versions every few years, and provides the technical support to the agency IT person to implement the upgrades for the State Library staff.

The State Library utilizes OCLC (an international library database) for its cataloging and interlibrary loan functions. As a subscriber, the agency receives technical support for any changes that occur.

## Planned Infrastructure Activities and Changes

The State Library technology goals include:

Keeping up-to-date with computing technology and software to efficiently and effectively deliver library and information services to citizens of North Dakota.

Assisting public libraries with their filtering needs to allow them to be compliant with the federal rules and regulations to be eligible for federal funding.

Partnering with ITD to connect public libraries to Stagenet, the state's backbone for public libraries.

The State Library has a four year plan replacement for its computers. The IT staff for the State Library provides ongoing maintenance on the agency PC's. There are no changes planned in the agency infrastructure for the next biennium.

# IT Plan – Agency Submitted

250 STATE LIBRARY

Version: 2009-B-01-00250

Project: Infrastructure

Date: 11/20/2008

Time: 8:25 AM

Page 209 of

563

1. If applicable, describe the reason for any extraordinary increase or decrease in your infrastructure costs.

2. Total number of desktop computers: 50  
Number of desktops for which you are requesting replacement funding: 25  
Average replacement cost/desktop: 1,200

3. Total number of laptop computers: 5  
Number of laptops for which you are requesting replacement funding: 3  
Average replacement cost/laptop: 2,000

What state planning region are these desktop/laptop computers located?

Region 1 0 2 0 3 0 4 0 5 0 6 0 7 55 8 0

4. What percentage of these pcs are running the following operating systems:  
(total should be equal to 100%)

Open Source OS 0 %  
MAC OS 0 %  
Windows Vista 0 %  
Windows XP 100 %  
Other 0 %

5. What additional expenditures are being paid out of non-appropriated funds? 0  
Please explain:

## IT Asset Management Plan

The North Dakota State Library utilizes the Information Technology Division of State Government for ongoing services including ConnectND, email, servers, telephone, and Internet connectivity. The ability for citizens and librarians to communicate electronically with the State Library is critical in providing efficient and effective access to information and location tools.

# IT Plan – Agency Submitted

250 STATE LIBRARY

Version: 2009-B-01-00250

Project: Infrastructure

Date: 11/20/2008

Time: 8:25 AM

Page 210 of

563

	CURRENT APPROPRIATION	BUDGET REQUEST	OPTIONAL ADJUSTMENTS	REQUEST PLUS OPTIONALS	SUBSEQUENT BIENNIUM
<b>IT5110</b> SALARIES - PERMANENT	\$0	\$65,904	\$0	\$65,904	\$0
<b>IT5131</b> ADDITIONAL SALARIES - OTHER	\$68,757	\$0	\$0	\$0	\$68,540
<b>IT5160</b> FRINGE BENEFITS	\$0	\$27,234	\$0	\$27,234	\$0
<b>IT5161</b> ADDITIONAL FRINGE BENEFITS	\$22,920	\$0	\$0	\$0	\$28,323
<b>IT5310</b> IT SOFTWARE AND SUPPLIES	\$10,000	\$10,000	\$0	\$10,000	\$10,000
<b>IT5510</b> IT EQUIPMENT UNDER \$5000	\$30,000	\$30,000	\$0	\$30,000	\$30,000
<b>IT6010</b> IT DATA PROCESSING	\$68,000	\$68,000	\$0	\$68,000	\$68,000
<b>IT6020</b> IT COMMUNICATIONS	\$28,000	\$28,000	\$0	\$28,000	\$28,000
<b>Total Budget:</b>	<b>\$227,677</b>	<b>\$229,138</b>	<b>\$0</b>	<b>\$229,138</b>	<b>\$232,863</b>
<b>001</b> STATE GENERAL FUND	\$227,677	\$229,138	\$0	\$229,138	\$232,863
<b>Total Funding:</b>	<b>\$227,677</b>	<b>\$229,138</b>	<b>\$0</b>	<b>\$229,138</b>	<b>\$232,863</b>